

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Marlesford Parish Council

County area (local councils and parish meetings only): NA

### Financial year ending 31 March 2023

Prepared by (Name and Role): Melanie Thurston Clerk/RFO

Date: 07/04/2023

		£	£
<b>Balance per bank statements as at 31/3/23</b>			
Current Account	account 1	10,446.0	
Business Account	account 2	841.0	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			11,287.0
Petty cash float (if applicable)	NA		-
Less: any unpresented cheques as at 31/3/23 <b>(enter these as negative numbers)</b>			
	NA item 1		
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			-
Add: any un-banked cash as at 31/3/23	NA		
			-
<b>Net balances as at 31/3/23 (Box 8)</b>			<b>11,287.0</b>