

**Minutes of meeting of Marlesford Parish Council
Held at the Community Centre on Friday 17 November 2017 at 7.00pm**

Present: The Chairman, Lord Marlesford; Cllrs Mrs Lesley Bensley, Mr Sam Catling, Mrs Diana Wells, Mrs Diana Howard and the Clerk Mrs Beverley Russell. Mr Richard Cooper attended for Item 4.

1. Apologies for absence

Received and accepted from Cllr Roger Waterfall who was away at his Golden Wedding celebrations and he had forwarded notes on Agenda items for the meeting.

2. Minutes of the previous meeting

The minutes of the previous meeting, held on Thursday 10 August 2017, were approved by the Council as an accurate record of the meeting. The Chairman signed the Minutes.

3. Matters arising from previous minutes:

- (1) Anti-speed measures: Cllr. Howard to contact David Chenery or David Oldham at SCC Highways to discuss anti-speeding and measures through Marlesford, with special and urgent reference to dangers from speeding vehicles on New Road.
- (2) Littering incident 2016: was decided that due to the reluctance of SCDC to take any action nothing further could be achieved by the Parish Council.
- (3) Cllr Waterfall reported on Children's play area.
 - (a) It would be possible to raise funds for installation of equipment.
 - (b) There is no readily identifiable source of funds for the annual recurrent costs,
e.g. ROSPA inspection, insurance, maintenance.
 - (c) Play equipment on grass area of the Community Centre would make maintenance difficult.
 - (d) there does not seem to be an adequate number of potential users living in the
village to justify the project.
The Council decided to take no further action.

4. Report on SCC SEGWay Consultation: 4 Village Bypass and Park & Ride

Richard Cooper had drafted a letter to SCC Leader Cllr Colin Noble which reasoned that SEGway is required regardless of Sizewell C. It was agreed that the letter should be posted to Cllr Colin Noble and forwarded to MPs and local Parish Councils.

Mr Cooper also reported on the EDF Progress Report on Stage 2 Consultation at the meeting of the Sizewell C Community Forum on Thursday 16 November held

at Stratford St Andrew. The minutes of the meeting to be circulated when the final version is available.

5. Reports from councillors:

Cllr Bensley's submitted a written report on SALC and local government to be posted on the notice board.

Data Protection: Cllr Bensley to seek clarification if a Parish councillor could be a Data Protection Officer due to conflict of interest.

On behalf of Marlesford Parish Council, Cllr Bensley had responded to the East Suffolk's Issues and Options Consultation on the Suffolk Coastal Local Plan. (see item 10).

Cllr Waterfall reports on Planning Applications: Lime Tree Farm pig sties.

(a) Concern over vehicle access across the public footpath, no objection was raised.

(b) The Parish Council has objected to a cartshed being built in the middle of the field between Lime Tree Farm and Lime Tree Cottage. It would be acceptable if built within the curtilage of Lime Tree House.

(c) The replacement of the field hedge by a laurel hedge was certainly questionable.

(d) The possible change of use of the agricultural barn opposite Lime Tree Cottage has been questioned.

6. Councillor and Clerk vacancies:

Mrs Heather McConville was nominated as a Councillor for the Parish of Marlesford by Cllr Wells and seconded by Cllr Howard to fill the vacancy from the resignation of Cllr Ross Proctor in August 2017. The nomination was approved by all councillors present.

It was decided that the position of Clerk be advertised electronically around the Parish by Margaret Carswell. Cllr Bensley to prepare the advert offering an annual fee of £1,000 and financial support for attending SALC courses to interested applicants. Cllr Howard and current clerk Mrs Beverley Russell to attend interviews.

7. Finance Report:

The Clerk reported since 10 August one cheque for £17 had been issued for purchase of a Poppy Wreath for Remembrance Sunday service. 50% of the precept from SCDC in the sum of £1,000 was received on 29 September 2017.

Current bank balances are: Current A/c £3,431.22 and Savings A/c £835.38. Total of two accounts totals £4,266.60.

8. It was decided the Precept shall remain at £2,000 for year 2018/2019.

9. Proposed amalgamation of Suffolk Coastal & Waveney District Council into ‘a new super district council’ Representations and suggestions for modifications can be made until 8 January 2018 to the Secretary of State when the final decision will be made.

The Council agreed to make representations to the Secretary of State for an office for the new council to be maintained in Melton.

10. Report on Suffolk Coastal Local Plan Issues & Options Consultation

Document: On behalf of Marlesford Parish Council, Cllr Bensley had responded to the East Suffolk’s Issues and Options Consultation on the Suffolk Coastal Local Plan which had been circulated. The points she raised were for consideration for the production of the First draft planned in Spring 2018.

11. Reports from representatives of outside bodies: Suffolk County Council & Suffolk Coastal District Council; SCC Cllr Steven Burroughs and SCDC Cllr Carol Poulter both submitted written reports which will be displayed on the Parish notice board.

Neighbourhood Watch –Mr Richard Cooper provided a written report which will be displayed on the Parish notice board.

12. Marlesford Old School Fund: Cllr R Waterfall reported accounts for year ending 31 Dec 2016 posted on Community Centre notice board and filed with the Charity Commission on time.

13. The Firs Bowling Club: Cllr Waterfall reported the recent attempts to resolve the difficulty with the bank have failed. A *Resolution* is now being raised and when signed, will be sent to Lloyd’s Bank. N.B. The Parish Council had agreed to pay the standing charge for the electric meter in the club house. However, a three-year deal has been agreed with Scottish Power whereby no standing charge will be made.

14. Broadband provision in Marlesford. Cllr R Waterfall reported that we now have fibre to the Green Cabinet (FTTC) (No. 6). At about 500m from the cabinet, the prediction is to receive about 38Mb/s download and 15Mb/s upload. In practice, we receive about 28Mb/s download and <2Mb/s upload (although 10Mb/s upload is promised shortly). It was reported that some residents in Marlesford were still receiving much slower speeds as they have not yet been connected to the Green Cabinet on the A12 in Marlesford.

15. Temporary closure of bridge for replacement works on Footpath 9:

Cllr Howard reported works had not commenced and Cllr Wells to make enquiries to SCC and report back.

16. Any other business:

a. Cllr Bensley reported discussions of Marlesford Residents via NextDoor as to whether dog Poo Bins were a useful idea. Councillors generally decided they were not attractive or useful and the Council recommended against them.

b. The Clerk asked if councillors were aware of circulation of the Marlesford Parish Council Risk Assessment form which the internal audit carried out by SALC for the year ending 31 March 2017 highlighted as being unrecorded in the Council minutes in the year of account. The Chairman reported that all cheques required two signatures from the Chair and Vice Chair. Cllr Bensley suggested the Risk Assessment should be brought up and recorded at the next AGM.

The meeting closed at 9.10pm

17. Date of next Council Meeting

Friday 9 February 2018 at 7.00pm

Chairman

Date