

**Minutes of meeting of Marlesford Parish Council
Held at the Community Centre on Friday 9 February 2018 at 7.00pm**

Present: The Chairman, Lord Marlesford; Cllrs Dr Roger Waterfall, Mrs Lesley Bensley, Mr Sam Catling, Mrs Diana Wells, Mrs Diana Howard and the Clerk Mrs Beverley Russell

1. Apologies for absence

Received and accepted from Cllr Mrs Heather McConville who was away on a long arranged stay in South Africa.

2. Minutes of the previous meeting

The minutes of the previous meeting, held on Friday 17 November 2017, were approved by the Council as an accurate record of the meeting. The Chairman signed the Minutes.

3. Matters arising from previous minutes:

Anti-speed measures: Cllr. Howard had contacted David Chenery at Suffolk County Council Highways who had offered a speed sign to purchase for £3,000 or, at no charge, deploy a temporary activated sign four times a year (eight weeks in all) with 80-100 metre range. It was agreed the no-charge offer be accepted and activated as soon as possible.

Suffolk Highways had agreed that School Lane should be resurfaced within 20 working days once the weather was suitable.

Further correspondence to request branches to be cut back opposite Farm Café to make road sign visible directing traffic to villages first left and for the Parham industrial area a further left turn.

4. Parish Clerk

The Chairman had suggested to SALC that they should consider employing Parish Clerks where services are needed by small parishes such as Marlesford. Parishes would be charged on the service on the basis of time used. The next quarterly meeting of SALC to be Monday 19 March 2018 at Riverside, Stratford St Andrew and Cllr Waterfall agreed to attend and put this suggestion forward for discussion. It was agreed to advertise the post of Parish Clerk again in the Parish Magazine, SALC Bulletin and in nearby villages notice boards. Remuneration to reflect hourly rate required for job description and SALC courses. Future precept applications to reflect costs. Additional costs of replacing Parish Clerk 2018/19 would be met from current Parish Council funds.

5. At 29 December 2017 bank balance was £4,266.75. Cheques presented for payment since November 2017 Data Protection Reform briefing at SALC office attended by Cllr Bensley £26.40, Parish Clerk Beverley Russell expenses £366.00 (April 2017 to February 2018); hire of Community Centre £370, grant to Disability Advice Service £20, leaving balance of £3,484. Precept of £2,000 for 2018/19 will be due so total funds available for year 2018/19 of £5,484.

6. No response had been received to the letter dated 20 November 2017 regarding Suffolk's Energy Gateway (SEGway) from Marlesford Parish Council to Cllr Colin Noble, leader of Suffolk County Council. A letter of complaint to be sent to Suffolk County Council.

7. Reports from councillors:

(a) Cllr Bensley reported on the disquiet resulting from local government limiting free school bus travel for school children to catchment area schools only or pay for travel to outside school catchment areas.

Brown bin garden waste optional collection cost will be £43 p.a. 2018/19.

(b) The roll of the Data Protection officer can be undertaken by the Parish Clerk, however SALC suggests the services of an outside company to set up the operation for £150 in the first year and £50p.a. in following years. Cllr Bensley to accept offer for first year.

(c) AONB report on extension proposals did not include the Ore River valley to Framlingham. Parish Council to respond to the next consultation with request to include the River Ore valley through Marlesford.

(d) The Marlesford Parish Council web site funding: Suffolk Cloud could set up website and offer cost of £100 deductible from the Transparency Funding payable to Marlesford Parish Council. Setup needed by 1 April 2018. Setup funding £150 & £100 per annual support with £50 for two hours training. Web pages could be offered to broadcast/report on various activities and businesses in Marlesford. It was agreed to go ahead with the web site. Cllrs Bensley and Howard assisted by Parish Clerk Beverley Russell to apply by 19 February for funding to meet Transparency Code obligations.

(e) ~~Informal~~ Electoral Review Consultation dated 22 January 2018 had been received from Suffolk Coastal and Waveney District Councils. The two councils had been working together since 2008 and in January 2017 the Councils agreed to create a new 'super' council (population 239,000) from Lowestoft to Felixstowe. (The 2011 Census showed Suffolk Coastal population 124,000 and Waveney 115,000). The Local Government Boundary Commission for England will be undertaking a formal review to draw up a new pattern of Council wards for what will become an East Suffolk District Council. New wards likely to be larger than current district wards. An on-line questionnaire for input of local community ties to formulate the new Ward map for the new Council is available. (Marlesford is in Hacheston Ward which is bordered by five other wards the closest being Framlingham, Wickham Market and Saxmundham).

(f) Litter & fly tipping: The National Litter Picking-up weekend to be 2-4 March. Details to be announced in the Parish Magazine. The Chairman reported that as from 1 April 2018 the implementation of the Anti-Social Behaviour, Policing and Crime Act of 2014 the owner of a vehicle from which litter is thrown will be held responsible for the offence and liable for a civil penalty.

(g) Cllr Waterfall reported receipt of two planning applications one at Rose Cottage, the other at the old Timber Yard Workshop at Common Farm. (The Chairman left the meeting during the discussion on Common Farm). Both applications were supported.

(h) The Firs Bowling Green: Cllr Waterfall reported the hut was in a poor state of repair and a dying tree was in close proximity. It was agreed a notice should be placed in the Parish Magazine asking for parishioners views on the hut's future.

(i) Cllr Wells reported on Footpath 9 to Lime Tree Farm over the river and taken photographs of the new bridge showing the step up from the path onto the bridge which was difficult for disabled users of the bridge. The Cllr Wells had contacted Highways who would install a ramp for ease of access on to the bridge.

8. District Cllr Carol Poulter's Parish Council Briefing to be forwarded after the meeting. The copied email message from Park Sims to Bob Clench of SCC requesting a replacement road sign warning of 'Flood' was circulated.

9. Following observations it was agreed that letters from Marlesford Parish Council be sent to owners of overgrown roadside hedges in The Archdeaconry, Ford Road,

Low Road and Bell Lane requesting they arrange to have their hedges trimmed or the Parish Council would ask Suffolk County Council to undertake the work and invoice the owners of the hedges. Alternatively Michael Gray of Moat Farm, Parham could be approached by the owners of the properties to quote for cutting the hedges.

10. The Chairman observed that there were many roadside advertising boards along the stretch of the A12 through Marlesford. Cllr Waterfall to ascertain the law on placing advertising boards on the road verges.

11. Any other Business: Please note the circular 'Changes to Register of Interests Submissions – Suffolk Coastal DC' use the attached form to register any changes until a new system is commissioned. Cllrs Howard and McConville to submit online their entries on the Register.

Consultation on Air Quality in Suffolk Coastal – Have your say. The attachment offers a chance to view and comment on air quality. The Council decided to submit that the main threat to the air quality in Marlesford came from diesel vehicles caught in congestion on the A12. The opportunity closes on Monday 19 March 2018.

12. Date of next Council Meeting

The date of the next meeting (which will be the AGM) is suggested to be on Friday 11 May 2018.

Chairman

Date