MARLESFORD PARISH COUNCIL

Draft Minutes of the Marlesford Parish Council meeting, held on Friday 23 November 2018,   
7.00pm, in Marlesford Community Centre.

Present:– Chairman Lord Marlesford, Vice Chairman Cllr Roger Waterfall, Cllr Lesley Bensley,

Cllr Diana Howard, Cllr Heather McConville & Cllr Sam Catling.

In Attendance: 1member of the public, SCC Stephen Burroughes and the Clerk.

**OPEN FORUM**

SCC Stephen Burroughes reported that Sizewell C, 3rd stage consultation is to be published in January. Still not decided what will be done regarding Segway or how materials will get to Sizewell eg. rail, road or sea. He would like to see the dueling of all 4 villages (Marlesford to Benhall), still questions on funding for this.

There are 5 Childrens homes in Suffolk, more foster carers or adoption families are needed.

25 million needs to be cut from the budget for 2019/20, however he is committed to supporting vulnerable families.

Many new homes coming to the area which will include 700 in Saxmundham and 400 in Framlingham.

He has money available for funding, should the Parish Council wish to purchase a defibrillator. There is no money to update country roads, however he will ask again for the mound in the middle of School Lane to be cleared.

(Cllr Burroughes left the meeting at 8.15pm)

**1. APOLOGIES FOR ABSENCE.** Richard Cooper.

**2. DECLARATION OF INTERESTS.** None.

**3. MINUTES OF THE LAST MEETING HELD ON 9 AUGUST 2018 - To consider the approval.**

The minutes were approved correct by the Council and signed by the Chairman, proposed Cllr Catling seconded   
Cllr Bensley.

**4. MATTERS ARISING FROM THE MINUTES**

**a. Interim Internal Audit of accounts, carried out by Cllr McConville.**

Cllr McConville reported that she has carried this out for the first half of the year and is happy that all is in order.

Next interim internal audit to be carried out in February.

**5. TO CO-OPT A NEW MEMBER ONTO THE PARISH COUNCIL.**

One application has been received from Mrs Imogen Hayward. It was agreed by all to co-opt her onto the Parish Council, proposed Cllr Bensley seconded Cllr Howard.

**6. GDPR – DOCUMENTS FOR APPROVAL BY THE PARISH COUNCIL.**

Cllr Bensley has prepared the following GDPR documents which have been circulated to the Councillors;

Data Protection Assessment, Retention of Documents, Records Policy and Information Protection Policy. All of the documents were approved by the Parish Council, proposed Cllr Catling seconded Cllr Waterfall. Documents were signed by the Chairman.

7. **RISK ASSESSMENT AND FINANCIAL RISK ASSESSMENT – FOR APPROVAL BY THE PARISH COUNCIL.**

The documents have been circulated to the Councillors, these were approved by all, proposed Cllr Waterfall, seconded Cllr Catling. Documents were signed by the Chairman.

*Chairmans initials………………..*

**8. FINANCE a. Statement of Accounts.** Bank balances as at 9 August, Barclays Community Account £3681.53 Business Premium Account £836.79. The Chairman signed the statement of accounts.

**b. To consider the Precept Budget for April 2019 to March 2020.**

The Clerk has prepared a draft precept for all to consider, it was agreed by all that the precept will need to be raised from £2000 to £3000 to help cover the cost of the new Clerks wages, proposed Cllr Bensley seconded Cllr Waterfall.

**c. SALC – Invoice to pay for Payroll Service.** Provision of 6 month payroll service to September**,** £21.60

**d. Royal British Legion – Payment for Wreath.** £17.50.

**e. To consider a donation to the Wickham Market Community First Responders.**

It was agreed by all to give a one off donation of £50, a resident in the village is in fact training to be a Community First Responder.

**g. Clerks Pay and Expenses – Invoice to pay.** Clerks pay,£450.00 (includes a tax rebate). Expenses £120.00.

The above payments were approved by all, proposed Cllr Waterfall seconded Cllr Catling.

**9. FOUR VILLAGE BYPASS (SEGway)**

The Parish Council has sent a letter to Dr Dan Poulter MP, urging for funding for a bypass from the government, with copies to Dr Theresa Coffey MP and Mr Peter Aldout MP. Dr Coffey had thanked the PC for the letter and said that she “Will do my utmost”.

The Chairman has recently attended a meeting organised by EDF regarding Sizewell. Mr Jim Crawford, the head of the Sizewell C project, had assured Lord Marlesford that they are prepared to put the cost (£30m – 40m) of the 2 village bypass (for Stratford St Andrew and Farnham) which EDF had proposed as essential for their construction traffic towards the Four village Bypass, so long as it is built in time for the start of Sizewell C.

The Chairman proposed, and the Parish Council agreed, that efforts would be made to get suitable representatives of all the relevant parishes so serve on Marlesford’s Sizewell C Working Group chaired by Mr Richard Cooper.

Cllr Waterfall would like the PC to broaden the pressure, particularly as the connections to the off shore wind farms are coming in at Sizewell. This will cause more traffic, the access route needs to be improved to Sizewell.

**10. EDF PROPOSALS FOR PARK AND RIDE AT WICKHAM MARKET (associated with Sizewell C)**

The Chairman suggests that this is quite inappropriate and greatly affects Marlesford. The Parish Council had written to our MP Dr Dan Poulter, Dr Poulter had replied (15 November)saying he fully endorsed our comments on the proposed Wickham Market Park & Ride and had written to Mr Cadoux-Hudson, the Managing Director of Nuclear New Build asking EDF to re-think their proposals. The Parish Council had also written to Mr Cadoux-Hudson who had replied on 16 November that as a result of representations made during the stage 2 consultation the proposals had been amended and would be documented in stage 3 consultation which would take place very early in 2019. He also said there had been an error in the minutes of the Community Forum meeting on 26 July 2018 and that there was no intention of having a “freight consolidation centre” at that location, but the site would be used in the event of an incident on the A12.

There will be a Sizewell Forum meeting on 23 January at the Riverside Centre, Richard Cooper represents the PC and will attend. However Cllr Bensley urged the members of the PC to attend the local Sizewell exhibitions, on 10th and 19th at Hacheston and Stratford St Andrew respectively to see for themselves the proposals.

The Clerk will forward copies of the SEGway letter and Park and Ride letter to Suffolk County Council leader Matthew Hicks.

Cllr Waterfall will draft further letters on behalf of the PC regarding Park & Ride and Sizewell, to keep the pressure on.

**11. REPORTS FROM PARISH REPRESENTATIVES**

**SALC –** Cllr Bensley has nothing to report, she is not able to attend the meetings and asked if the new Councillor Hayward might consider taking over as representative. The SALC meetings take place 4 times a year.

Cllr Bensley acknowledged the success of the Parish Council’s submission to the Local Government Boundary Commission consultation on the wards for the new East Suffolk Council where we requested that the proposed Wickham Market & Rendlesham ward be split into two single councillor wards. Marlesford will be included in the Wickham Market ward and hence Marlesford will have one councillor representative not 2. The new boundary for the ward will also include Campsea Ashe. The Chairman thanked Cllr Bensley.

***Chairmans initials………………..***

**Planning to include Planning Applications etc.**

Cllr Waterfall reported that the Coop has put in an application to SCDC, for a sign on the A12 directing to the Subway store which is located inside the Coop.

He also reported that the barn opposite Lime Tree Farm has suffered a change of use. It looks to have been turned into a small industrial unit. The intensification of use and the hours of use are creating problems. He would like to see an enforcement of this and had contacted SCDC back in May informing of the problem. The owners have been informed by SCDC that they have 20 days for retrospective change of use.

He will draft a letter to SCDC planning regarding the retrospective application.

**Suffolk Coastal First Draft Local Plan**. Cllr Waterfall informed that there is nothing within the plan for improving infrastructure for all of the proposed new homes. More doctors surgery’s, schools and bus services will be needed to serve these new developments.

**Firs Bowling Green** Cllr Waterfall informed that long term the green is a liability. The Parish Council had agreed to pay the standing charge for the electric meter and insurance.

**Website** Cllr Howardhas successfully taken over the running of the website. It will now be removed as an agenda item.

**Footpaths & Access** Cllr Catling has nothing to report. But it should be noted that fly tipping costs SCDC £136,802.

There is fly tipping in Suffolk at least 8 times a day.

**Highways** Cllr Howard reported that the flashing speed sign which had been erected in Bell Lane, had been a great success. It will hopefully be in the village 3 times a year. There should have been a 2nd additional flashing speed sign the other end of the village, in Hall Road, however due to cutbacks it was not possible. There is a permanent “Kill Your Speed Sign” in Hall Road.

**Sizewell** the Chairman read out an article from the EADT written by Councillor Wood, Chairman of the AONB, who suggests that the county and government are failing to look after the Suffolk Coast and Heaths.

Cllr Waterfall has spoken with Friston Parish Council regarding the proposed underground cable coming into shore off the coast at Sizewell, through to Friston and from there to share the overhead power lines. However 5 times more power will be coming in than what Sizewell B currently creates. Therefore the current pylons would not be able to accommodate, so new pylons will be needed.

Cllr Howard to draft a letter to Cllr Wood welcoming and supporting his letter in the EADT and that Marlesford Parish Council also has concerns at the power supply/wires coming in.

**12. CORRESPONDENCE.** None.

**13. ANY OTHER BUSINESS.** None

**14.** **DATE OF NEXT PARISH COUNCIL MEETING.**

Friday 8 February 2019, 7.00pm.

Meeting ended at 8.58pm

Signed ……………………………………………… (Chairman) Date ………………………………