

# MARLESFORD PARISH COUNCIL

Minutes of the Marlesford Parish Council meeting, held on  
Thursday 17<sup>th</sup> August 2023, 7.00pm, in the Marlesford Community Centre.

Present:– Chairman Roger Waterfall, Vice Chairman Richard Cooper, Cllr Lesley Bensley, Cllr Sam Catling  
Lord Marlesford & Cllr Roy Newman.

In Attendance: The Clerk & ESC Sally Noble.

## OPEN FORUM

### **MICHELLE EMMERSON-GREY COMMUNITY RELATIONS MANAGER & RICHARD KNIGHT, PRESENTATION AND UPDATE ON THE SCHEDULE OF WORKS FOR SIZEWELL C.**

Introduced an engagement programme set up for Parish Councils around the area to give updates on Sizewell C.  
Summarised the Deed Of Obligation, this sets out what EDF is obliged to do legally.

The presentation highlighted A12 noise mitigation and not vibration mitigation.

Cllr Cooper insists on getting a meeting organised for the Marlesford residents who are directly affected by  
vibration from traffic travelling through Marlesford to Sizewell. Have been waiting for a meeting for over 11  
months. ME to get a date ASAP.

**1. APOLOGIES FOR ABSENCE.** Cllr Heather McConville – work commitment.  
SCC Stephen Burroughes. The apologies were approved by the Parish Council.

**2. DECLARATION OF INTERESTS.** None.

**3. MINUTES OF THE LAST MEETING HELD ON FRIDAY 12<sup>th</sup> MAY 2023 - To consider the  
approval.** Approved by all proposed Cllr Catling, seconded Cllr Cooper. The minutes were signed by the  
Chairman.

### **4. MATTERS ARISING FROM THE MINUTES.**

**a. Councillor Representative needed for Environmental Dimension of all other Policies in Marlesford.**

Cllr Catling happy to continue to do this.

**b. Climate Change Awareness.** Cllr Bensley reported that the first steps have been taken and that along with  
Cllrs Newman & Cooper a policy has been put together.

**c. Article 4 Direction, Marlesford Conservation Area.** Cllr Noble to contact ESC Robert Scrimgeour to  
move this forward.

**d. To Consider a Marlesford Neighbourhood Plan.** Cllr Cooper recommends that the PC pursue this.

**e. Woodland Preservation Marlesford.** Cllr Bensley informed that a TPO survey for Marlesford is still  
awaiting to be carried out, she has contacted the Trees & Landscape department at ESC. A violation of a TPO  
has taken place at Oremead and a tree has been felled, she has sent photographic evidence to ESC.

**f. To Confirm a Communications Protocol & consider such a document as discussed at the last  
meeting.** Cllr Cooper to present at the next PC meeting.

**g. To Confirm what the Reserves in the Current Account are Earmarked for.**

The Clerk confirmed that the minutes of the November 2022 meeting states that £3559.00 is earmarked for  
improvement works for the Community Centre. The minutes of November 2021 refers to the same.

Cllr Bensley suggests that the Community Centre could make an application to the PC so that the reserve  
funding could be used for its energy insulation project.

### **5. TO REVIEW THE STANDING AND FINANCIAL ORDERS.**

Financial Orders 3.1 removed. 12 to 12.3 brackets removed. Standing Orders 3q has been updated. The Parish  
Council approved that both the orders have been reviewed.

*Chairman's initials.....*

## **6. FINANCE**

**a. Statement of Accounts.** Bank balances as at 16/08/23, Barclays Community Account £13,885.20 inc. £5319.81 CILs, Business Premium Account £843.23. The statement of accounts was approved by all and was signed by the Cllr Bensley

**b. To Consider transferring some of the funds in the Current Account into the Business Account.**

The Chairman will review interest rates before a decision is made to transfer funds.

**c. Clerks Pay, P30 & Expenses – Invoices to pay.** £369.49 Clerks pay & £192.05 expenses (includes half year working from home pay to July and £40.00 ICO payment).

**d. CPRE The Countryside Charity – Renewal due** £36.00.

**e. Suffolk Cloud, website hosting – Invoice to pay** £120.00.

**f. SALC – Training for Cllr Newman – Invoice to pay** £72.00.

**g. East Suffolk Council, Uncontested Election – Invoice to pay** £67.30.

**h. Community Centre Hire of the Hall – Invoice to pay** £120.00.

**i. Community Café – Contribution towards running costs** £250.00.

The above payments were all approved, proposed Lord Marlesford seconded Cllr Cataling.

Cllr Cooper advised that Financial Orders 4.1 state that the Clerk, in conjunction with Chairman of Council has authority to make payments outside of a PC meeting for any items below £500.

The Clerk to produce a payment schedule for the PC to approve at the start of the financial year, authority to make payments over £500 outside of a PC meeting.

## **7. TO RECEIVE REPORTS FROM EAST SUFFOLK DISTRICT COUNCILLOR SALLY NOBLE & COUNTY COUNCILLOR STEPHEN BURROUGHES.**

ESC Cllr Noble has tailored her report to relevant items relating to Marlesford and this has been gratefully received. The same request was made to SCC Cllr Burroughes to tailor his report to items relating to Marlesford, unfortunately the report received has not been tailored appropriately.

## **8. REPORTS FROM PARISH REPRESENTATIVES**

**a. Energy Projects – Cllr Richard Cooper.** 2 appeals against decisions not to allow judicial reviews “Stop Sizewell C” and Windfarm Projects.

**b. SALC - Cllr Bensley,** hopes to attend the In Person Conference on 29<sup>th</sup> November.

**c. Planning to include planning applications etc – Chairman,** no new applications have been received.

**d. Firs Bowling Green - Chairman** hopeful that the registration of the Firs Bowling Green to the new Trustees will soon be complete.

**e. Footpaths & Access – Cllr Sam Catling,** all recently cut and tidy.

**f. Highways – Cllr Sam Catling** has requested to Highways that the roads around Marlesford are swept. Chairman reported that the Parish Council has acted and reported to SCC that the sign at the Ford is faded and illegible. A report number has been received, however SCC inform that they have visited the site and remedial work is not necessary!

**g. Framlingham and Wickham Market Community Partnership – Cllr Richard Cooper,** the Katch bus is now up and running again.

**h. Environmental Dimension of all other Policies – Cllr Sam Catling,** reported that all is ok in Marlesford.

## **9. CORRESPONDENCE.** None.

## **10. ANY OTHER BUSINESS.**

**a. Environmental Projects within the Village.**

Cllr Bensley suggests that once an application has been received from the Community Centre for CIL money towards the roof/solar panels, the outstanding CIL money could be used on other environmental projects within the village. However the community would need to engage in this to take it forward and to own it. She will put a note in the village magazine asking for volunteers.

Clerk to contact ESC Stephen Burroughes to see if he can help with getting a defibrillator for the village.

*Chairman's initials .....*

**11. DATE OF NEXT PARISH COUNCIL MEETING.**

Friday 10<sup>th</sup> November 2023.

Meeting ended at 8.57pm.

*Chairman signature*.....

*Date*.....