

MARLESFORD PARISH COUNCIL

ANNUAL GENERAL MEETING

Clerk to the Council: Melanie Thurston - CiLCA, Tel 01728 688849

To Members of Marlesford Parish Council, you are duly required to attend the next meeting of Marlesford Parish Council on Friday 24th 2024, 7.00pm, in the Marlesford Community Centre

OPEN FORUM.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting.

Members of the public may not take part in the Parish Council meeting itself.

AGENDA

1. ELECTION OF CHAIRMAN & VICE-CHAIRMAN

Declaration of Acceptance to Office Forms
Election Expenses Forms

2. APOLOGIES FOR ABSENCE To approve apologies

3. DECLARATION OF INTERESTS

- a. To declare any pecuniary or non-pecuniary interests in items on the agenda.
- b. To remind Councillors to review their Register of Interests (to be done annually)

4. ELECTION OF REPRESENTATIVES to represent the Parish Council

Energy Projects

SALC

Planning

Firs Bowling Green

Footpaths & Access

Highways

Finance/Internal Audit

Environmental Dimension of all other Policies

Framlingham, Wickham Market and Surrounding Villages Community Partnership.

5 MINUTES OF MEETING HELD ON 16TH FEBRUARY 2024 - To consider the approval

6 MATTERS ARISING FROM THE MINUTES

- a. Article 4 Direction, Marlesford Conservation Area
- b. To Consider an Emergency Plan for Marlesford
- c. To Review the Parish Council Data Protection Risk Assessment
- d. Financial Internal Control Policy
- e. Flooding in Marlesford – Update on Actions
- f. Update on obtaining a Defibrillator

7 TO REVIEW THE STANDING ORDERS AND TO BE AWARE OF THE PRE-RELEASE OF THE NEW MODEL FINANCIAL ORDERS

- 8. FINANCE**
- a. Statement of Accounts
 - b. Monthly Payments Schedule - April
 - c. Report from the Internal Auditors, Heelis & Lodge & Invoice
 - d. Approval of End of Year Accounts 2023 – 2024
 - e. Audit Exemption Certificate
 - f. CIL - Annual Statement
 - g. Half Year Internal Audit carried out by Cllr McConville
 - h. Renewal of Parish Council Insurance – Invoice to pay
 - i. SALC Invoices – Annual Subscriptions and Payroll Services
 - j. Clerks Pay & Expenses

9. TO CONSIDER EACH COUNCILLOR HAVING THERE OWN PARISH COUNCIL EMAIL ADDRESS

10. PRESENTATION OF EMERGENCY PLAN FOR MARLESFORD

11. CONCERN AT THE AMOUNT OF HGV TRAFFIC USING BELL LANE AND HALL ROAD MARLESFORD – How to mitigate this?

12. TO RECEIVE REPORTS FROM DISTRICT & COUNTY COUNCILLORS.

13. REPORTS FROM PARISH REPRESENTATIVES

Energy Projects To Include A12 Mitigation Measures

SALC

Planning To include DC/24/1575/VOC Peel House, Main Rd, Marlesford.

Firs Bowling Green

Footpaths & Access

Highways

Framlingham, Wickham Market and Surrounding Villages Community Partnership

Environmental Dimension of all other Policies

14. DATE OF NEXT MEETING