

# MARLESFORD PARISH COUNCIL

## ANNUAL GENERAL MEETING

Clerk to the Council: Melanie Thurston - CiLCA, Tel 01728 688849

To Members of Marlesford Parish Council, you are duly required to attend the next meeting of Marlesford Parish Council on Friday 23<sup>rd</sup> May 2025, 7.00pm, in the Marlesford Community Centre

## AGENDA

### 1. ELECTION OF CHAIRMAN

Declaration of Acceptance to Office Form to sign

### 2. ELECTION OF VICE CHAIRMAN

Declaration of Acceptance to Office Form to sign

### OPEN FORUM.

Members of the public are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting. Also to receive reports from District & County Councillors which will include updates on the Local government reorganisation proposals.

Members of the public may not take part in the Parish Council meeting itself.

### 3. APOLOGIES FOR ABSENCE To approve apologies

### 4. DECLARATION OF INTERESTS

- a. To declare any pecuniary or non-pecuniary interests in items on the agenda.
- b. To remind Councillors to review their Register of Interests (to be done annually)

### 5. TO CO-OPT A NEW MEMBER ONTO MARLESFORD PARISH COUNCIL (VACANCY ARISEN - SIMON WARRINER).

### 6. ELECTION OF REPRESENTATIVES to represent the Parish Council

Energy Projects – Currently the Chairman

SALC - Vacant

Planning – Currently the Chairman

Footpaths & Access – Currently Cllr Catling

Highways (local roads) – Currently Cllr Catling

Finance/Internal Audit – Currently Cllr McConville

Environmental Dimension of all other Policies – Currently Cllr Catling

Framlingham, Wickham Market and

Surrounding Villages Community Partnership – Currently the Chairman

- 7. MINUTES OF MEETING HELD ON 21<sup>st</sup> FEBRUARY 2025 - To consider the approval**
- 8. MATTERS ARISING FROM THE MINUTES**
  - a. Feedback from Village Drop In Session at the Community Centre which took place on 12<sup>th</sup> April 2025.**
- 9. CONCERN OVER WIDER USE OF AI AND IMPLICATIONS FOR ONLINE AND TELEPHONE SCAMMING - Cllr Catling to report.**
- 10. S19 FLOOD INVESTIGATION FOR MARLESFORD**
- 11. TO APPROVE PROPOSED SIZEWELL C, A12 MITIGATION MEASURES FOR MARLESFORD**
- 12. FINANCE**
  - a. Statement of Accounts**
  - b. Monthly Payments Schedule – February, March & April**
  - c. Half Year Internal Audit of Accounts carried out by Cllr McConville**
  - d. Report from the Internal Auditors, Heelis & Lodge & Invoice to Pay**
  - e. Approval of End of Year Accounts 2024 – 2025**
  - f. Audit Exemption Certificate**
  - g. Renewal of Parish Council Insurance – Invoice to pay**
  - h. SALC Invoices – Annual Subscriptions and Payroll Services**
  - i. Parish Council to consider paying the annual insurance premium on behalf of the Community Council for the insurance renewal of the Community Centre.**
- 13. REPORTS FROM PARISH REPRESENTATIVES**
  - Energy Projects**
  - SALC**
  - Planning**
  - Footpaths & Access to include Update on Marlesford Road to Fiveways footpath.**
  - Highways**
  - Environmental Dimension of all other Policies**
  - Framlingham, Wickham Market and Surrounding Villages Community Partnership**
- 14. DATE OF NEXT MEETING**