

MARLESFORD PARISH COUNCIL

To Members of Marlesford Parish Council, you are duly required to attend the next meeting of Marlesford Parish Council on Tuesday 17th February 2026, 7.00pm, in the Marlesford Community Centre.

Members of the public are most welcome to attend.

Open Forum

- Members of the public are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman, before the start of the Parish Council meeting.
- Pip Headlam to give an update on water testing on the River Ore in Marlesford.
- To also receive reports from East Suffolk District Councillor Sally Noble and the Suffolk County Councillor Stephen Burroughes.

Members of the public may not take part in the Parish Council meeting itself.

AGENDA

1. Apologies for Absence

- To approve apologies

2. Declaration Of Interests

- To declare any interests in items on the agenda

3. Governance

- a. Minutes of the Meeting held on 26th November 2025
 - To consider the approval of the Minutes
- b. Matters Arising from the Minutes
 - To ratify response re Local Government re-organisation
- c. To Co-Opt 2 New Members onto Marlesford Parish Council
 - Vacancies arisen – the Late Lord Marlesford and Samuel Catling
- d. To Carry out an Annual Review of the Parish Council Risk Assessments
 - Parish Council Risk Management/Risk Assessment
 - Parish Council GDPR Risk Assessment
- e. To Review and Approve Standing Orders (brought forward from previous meeting)
- f. To discuss an Offer from East Suffolk Council to Speak to a Public Meeting on an Article 4 Direction

4. Finance

a. To Approve Statement of Accounts

b. To Approve Half Year Internal Audit carried out by Cllr McConville

c. To authorise the following Receipts and Payments schedules;

November - None

December - Payments

Suffolk County Council (replacement finger post sign) £1,430.84

Mrs M Thurston (Clerks pay) £619.80

Mrs M Thurston (Clerks expenses) £12.60

Suffolk Cloud (website accessibility report) £70.00

SALC (payrole service) £22.80

SALC (Cllr Ford training) £79.20

Mr Richard Cooper (reimbursement for Amazon voucher – village grass cutting) £100.00

January - None

d. To approve the Internal Auditors Heelis & Lodge to carry out the Internal Audit for the year end March 2026

e. To approve additional signatory for accounts at Barclays Bank

f. To agree transfer of £2,500 from current account to deposit account at Barclays Bank

g. To allocate SCC Stephen Burroughes' Locality Money - £765.60 for Marlesford to be spent on updating the website accessibility in line with new regulations.

h. To allocate the Outstanding CIL Money - £319.81 to Community Orchard Project. Funds to be spent by 31st March 2026

i. To approve the following expenditure:

- Marlesford's contribution to water testing kit – up to £100
- Marlesford Community Centre – Hall hire for Parish Council meetings - £130
- Clerk's expenses to include half year Working from Home Allowance - £162.60
- Reimbursement to Cllr Franklin for payment to Leiston Press for Dog Fouling signs - £37.20

5. Reports From Parish Representatives

a. Energy Projects – Cllr Richard Cooper

b. SALC – Cllr Simon Barker

c. Planning – Cllr Richard Cooper

To ratify the response re the following planning applications

- DC/25/4878/LBC Listed Building Consent - The Old Bell, Main Road, Marlesford
- DC/25/4877/VOC Variation of Condition - The Old Bell, Main Road, Marlesford
- DC/25/4680/VOC Variation of Condition - Site At, Parham Airfield, Marlesford
- DC/26/0208/LBC Listed Building Consent - Poplar Farm, Low Road, Marlesford

d. Footpaths & Access

e. Highways – Cllr Simon Barker and Cllr Richard Cooper

- To update on investigation into 20mph speed limits in Marlesford

f. Framlingham and Wickham Market Community Partnership – Cllr Sophie Franklin

6. Date Of Next Meeting

- Annual General Meeting Tuesday 19th May 2026, 7pm
- To agree date of meeting in August 2026